



For a world without hunger

INVITATION TO TENDER

Humanitarian Aid for Syria – **2500 Food Baskets for Emergency Response** Our Ref. SYR1065-TND-001

Gaziantep, 25.10.2018

Dear Sir/Madam,

Welthungerhilfe (WHH) was established in 1962. It is today one of the largest private organizations working in the area of development cooperation and humanitarian aid in Germany. Non-profit-seeking, non-partisan and non-denominational. Donations from the population at large fund our work in Africa, Asia and Latin America. In addition, Welthungerhilfe receives grants from the Federal German Government, the European Union, USAID/OFDA, the United Nations and many other worldwide recognized donors.

WHH Turkey is in the market for the procurement of 2.500 food baskets.

Quantities and content of the listed assortments are subject to alteration. Welthungerhilfe reserves the right to divide the order into lots and to award individual lots to various bidders. WHH would however prefer to place the entire order with one supplier only.

1. General remarks and special conditions

The offered commodities must be according to WHH specifications, sound, fair, and merchantable quality.

- Food items shall be prepared and kept in suppliers' warehouse till Welthungerhilfe requires the items to be delivered.
- Timely arrival in Turkey in accordance with the delivery periods is of utmost importance!
- Partial shipments are not allowed without prior authorization of WHH.
- WHH reserves the right to change the number of items it orders.
- The stock location must be available, and the origin of all items must be provided to WHH.

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Patron:
Federal President Frank-Walter Steinmeier

Supervisory Board (honorary):
Bärbel Dieckmann, President
Prof. Dr. Joachim von Braun, Vice-President
Norbert Geisler, Chairman of the
Finance Committee
Amadou Diallo
Rita Lanjous-Heck
Prof. Dr. Conrad Justus Schetter
Dr. Tobias Schulz-Issenbeck

Chief Executive Officer:
Mathias Mogge

Donations account:
Sparkasse KölnBonn
IBAN: DE15 3705 0198 0000 0011 15
BIC: COLSDE33

Alliance 2015

towards the eradication of poverty

Member of Alliance 2015,
International NGO Network



2. Specification / Quantity

Lot 1 2.500 Food Baskets

2.1 Each food kit contains the following items:

	Items	Quantity	Technical specifications
1	Rice	16 kg	Basmati or similar long grain, white rice. -Moisture 14.0 % m/m max. Foreign material 0.15% m/m max. -Yellow damaged kernels 0.45% m/m max. -Broken kernels 5.0% m/m max. -Spotted kernels 1.0% m/m max. -Kernels not matching whiteness degree 0.5% m/m max. -Dead insect (in part or whole) 30 per 100kg max. Live insect -Nil Clean, -White in color Comply Mould and Yeasts 1000 cfu/g max. -Average grain length: medium -Crop year min. 2017 -When tested by appropriate methods of sampling and examination, the product: shall be free from micro-organisms in amounts which may represent a hazard to health, shall be free from parasites which may represent a hazard to health
2	Fruit in Syrup	3 x 1 liter	Highly concentrated fruit juices used as sweeteners dissolving when mixed with water - Benzoic and sorbic acid levels should be in comply with <i>Turkish Food Codex</i> Communique on <i>Fruit Juices</i> - Lead (Pb) 1 mg/kg, Tin (Sn) 250 mg/kg calculated as Sn - L-ascorbic acid 500 mg/kg -Natural fruit essence Limited by Good Manufacturing Practice -Natural flavors and their identical synthetic equivalent
3	Lentils	10 kg	5 kg red lentils and 5 kg green lentils -Organoleptic characteristic: -Bright and clear appearance, Normal smell and color -The grain of medium size -The grain is soft -Moisture 14% max -Damaged grains (Peeled, split, broken, immature, heated, sprouted, diseased...) Max 3.5 m/m -Free of strange materials, and mixing with other materials are considered strange materials -The grains are consistent in size -Produced from min. 2017 crop -Free of insect injuries, mold and bacterial infections -Not genetically modified -Conformed to the Turkish standard specifications

4	Macaroni	4 kg	<p>Dry pasta</p> <ul style="list-style-type: none"> -Fully made from hard wheat -Pasta Chopsticks (Spaghetti) -Fast maturity at cooking (cooking time not exceeding 20 minutes) -Production date should be 2018 -Color is golden -must be completely dry -Free of insect injuries, mold and bacterial infections -Conformed to the Turkish standard specifications
5	Vermicelli	2 kg	<p>Fully made from hard wheat</p> <ul style="list-style-type: none"> -Fast maturity at cooking (cooking time not exceeding 20 minutes) -Production date should be 2018 -Color is golden -It must be completely dry -Free of insect injuries, mold and bacterial infections -Conformed to the Turkish standard specifications
6	Olive Oil	2 liters	<p>Organoleptic Neutral/bland taste; absence of foreign odors and flavors</p> <ul style="list-style-type: none"> -Moisture and volatile matter 0.2% -Maximum Free fatty acid 1% -Maximum expressed as oleic acid Linoleic acid (C18:2) 3,5-21,0 -Total Palmitic Acid max. 0,9% -Oleic Acid (C18:1) 55,0-83,0 -Unsaponifiable -Conformed to the Turkish standard specifications
7	Sunflower Oil	2 liters	<p>Unfortified</p> <ul style="list-style-type: none"> -Organoleptic Neutral/bland taste; absence of foreign odors and flavors -Moisture and volatile matter 0.2% -Maximum Insoluble impurities 0.05% -Maximum Free fatty acid 0.15% -Maximum expressed as oleic acid -Linoleic acid (C18:2) 48.3-74% of total fatty acids -Acid value 0.6 mg maximum of KOH/g oil Color 5-1/4 inch -Lovibond cell Red: 1.5 maximum -Yellow: 15 maximum -Soap content 0.005% maximum -Peroxide number 2 milliequivalents maximum of active oxygen per kg oil -Saponification value 188-194 mg KOH/g oil Iodine value 118– 141 g / 100g oil -Unsaponifiable matter 1.5% maximum -Relative density (20oC /water at 20°C) 0.918 – 0.923 175 mg/kg maximum - 75 mg/kg maximum Vitamin A 24000– 36000 UI per kg oil Vitamin D 2400 – 3600 UI per kg oil -Conformed to the Turkish standard specifications

8	Salt	0.75 kg	Iodized salt -Iodized Salt is dried, sieved, edible and iodized for human consumption. -Sodium chloride as NaCl: min 97.0 % (on dry matter) -Moisture content : max 3.0% (m/m) -Water insoluble matter: max 0.2 % (m/m) -Iodine: 30.0 – 50.0 mg/kg (means 50 – 84mg of potassium iodate per kg of salt) -Color: shall be white and 10 g of salt in 100 ml water shall give a colorless solution having a neutral reaction. -Particle size - min 85 % pass through 1.00 mm sieve - max 20 % pass through 0.212 mm sieve -Color is white -Sulphate (as SO ₄) Max 0.5 % (m/m) -Non-clustering -Free of any strange taste or smell -Free of strange materials -Conformed to the Turkish standard specifications
9	Tomato Paste	4X400 grams (1.6 kg)	Canned tomato paste -Organoleptic Normal/typical taste and odor. Absence of burnt taste, fermented taste and smell. -Concentration (Brix) 28% minimum -Consistency by Bostwick (at 12 Brix, at 300C) 4-11 cm/30s -Color (at 12 Brix) 2 minimum Gardner Color Scale -pH 4.5 maximum -Acidity 7% maximum -Sugar (at dry matter) 42% minimum -Salt 2% maximum -Conformed to the Turkish standard specifications
10	Tuna	6X160 grams	Canned tuna (not for diet) - The proportion of free flakes or chunks shall not exceed 18% of the drained weight of the container. - pieces of fish most of which have dimensions of not less than 1.2cm in each direction and in which the original muscle structure is retained. - The packing medium and all other ingredients used shall be of food grade quality and conform to all applicable Codex standards. - Disodium diphosphate 10 mg/kg expressed as P ₂ O ₅ , (includes natural phosphate) - The final product shall be free from any foreign material that poses a threat to human health. - shall be free from micro-organisms capable of development under normal conditions of storage; - no sample unit shall contain histamine that exceeds 20 mg per 100 g; -shall not contain any other substance including substances derived from microorganisms in amounts which may represent a hazard to health in accordance with standards established by the Codex Alimentarius Commission;

			<ul style="list-style-type: none"> - shall be free from container integrity defects which may compromise the hermetic seal. -Conformed to the Turkish standard specifications
11	Green Peas	4X800 grams (3.2 kg)	<ul style="list-style-type: none"> Canned green peas in liquid Moisture: 12 % max Foreign matter: 1 % max by weight Size: 8-9 mm, 90% min by weight (Turkish standard size B) Undersize: 3 % max by weight Spoilt kernels: 3 % max by weight Broken: 3 % max by weight Mixing ratio: 10% max by weight Goat and unmaturred: 5% max by weight Cooking time: 60-90 minutes after 24 h soaking Organoleptic: Natural taste, smell and color Live insects: Nil If -Conformed to the Turkish standard specifications
12	Hummus	4X400 grams	<ul style="list-style-type: none"> Canned hummus -The minimum content of tahina is 8 % (m/m). - The maximum content of salt is 2 % (m/m). - The minimum content of total solids is 27 % (m/m). - The maximum content of total acidity is 1% (m/m), as citric acid. -The product should comply with any microbiological criteria established in accordance with the Principles for the Establishment and Application of Microbiological Criteria for Foods (CAC/GL 21-1997)
13	Sugar	1 kg	<ul style="list-style-type: none"> Crystalized White Sugar -Taste and smell: Natural -Polarization: 99.5°Z min -Moisture: 0.10 % m/m max -Invert sugar: 0.10 % m/m max -Conductivity ash: 0.10 % m/m max -Color of the solution: 150 ICUMSA units max -Free of strange materials -Free of insect, mold and bacterial infections -Conformed to the Turkish standard specifications -Conformed to the Turkish standard specifications
14	Ghee	2 kg	<ul style="list-style-type: none"> Clarified butter (Ghee) Coagulase positive staphylococci 5 2 102 103 EN/ISO 6888-1 or 2 Salmonella 5 0 0/25 g-mL EN/ISO 6579 -Conformed to the Turkish standard specifications
15	Chick Peas (dried)	4.8 kg	<ul style="list-style-type: none"> - Size 9mm - Dried -Storage conditions: cool and dry -Shelf life: 18 months from production date -Production date should be 2018 -Purity min. 99,9 % (only organic material) -Foreign material max. 0,1 % -Crumpled Chick Peas max. 2,0 % -Insect damages max. 0,01 %

			<ul style="list-style-type: none"> -Broken Chick Peas max. 1,0 % -Insects (e.g. moths) none, even none in development stages -Moisture max.15,5 % -Color natural yellow/white -Odor typical, not musty -Flavor typical -Consistency firm -Conformed to the Turkish standard specifications
16	Bulgur	8 kg	<p>Cereal food</p> <ul style="list-style-type: none"> -Bulgur wheat shall be manufactured from fresh wheat of good quality, free from foreign materials, substances hazardous to health, excessive moisture, insect damage and fungal contamination and shall comply with all relevant national food laws and standards. -Color is yellow or dark yellow -Free of strange materials, and mixing with other materials are considered strange materials -The grains are consistent in size, not mixed with small size -Crop of 2018 -Free of insect injuries, mold and bacterial infections -Moisture is less than 12 % -Purity 99.9 % -Protein 9.3 % min. -Validity duration of not less than one year under good storage conditions -Not genetically modified -Conformed to the Turkish standard specifications
17	Halva	2 kg	<p>Tahini</p> <ul style="list-style-type: none"> Sesame Oil (minimum, %) 26 The Amount of Tahini (minimum, %) 52 Protein (minimum, %) 10 Total Sugar (in sucrose) (maximum, %) 47 Moisture (maximum, %) 3 Ash (maximum, %) 2 The Number of Peroxide (in extracted oil) (maximum, meq/kg) 10 Acidity (in extracted oil in oleic acid) (maximum, %) 2 Saponin (maximum, %) 0.1 -Conformed to the Turkish standard specifications
18	Thyme for Breakfast	1 kg	<p>Dried (Zahter)</p> <ul style="list-style-type: none"> Deprived of Heavy metals (Al, Zn, Cu, Fe, Cd, Pb) Ash content should be in conformity with Turkish standard specifications -Conformed to the Turkish standard specifications

3. Marking / Labelling / Packing

Each food basket must be packed in two bags (Sack) and one carton box. Each bag (Sack) must include 8 kg rice, 5 kg lentils (red/green), 4 kg bulgur and 2.4 kg dried chick peas. In other words, rice, lentils, bulgur and chick peas must be divided in two plastic bags (sacks). Rest of the food items must be packed in one carton box. Following is the layout of the packing of the food basket:

Food Basket	
1st Bag (Sack):	8 kg rice, 5 kg lentils, 4 kg bulgur, 2.4 kg dried chick peas
2nd Bag (Sack):	8 kg rice, 5 kg lentils, 4 kg bulgur, 2.4 kg dried chick peas
Carton Box:	rest of the food items

The following labelling is required on all the carton boxes:

- Welthungerhilfe logo (will be provided by Gaziantep office, after placing of the order).
- The following words in Arabic printed twice on both sides: “Not for Sale” and “Food Baskets”.
- All labelling should be printed using indelible ink.

The food baskets contents (single items) do not require any specific labelling.

The packaging of the bags and carton boxes must be appropriate to the nature (size, weight) of the items and reach international standards. The packaging should avoid transport damages and must be able to protect the content from bad weather conditions. Cartons and packaging costs must be included in the unit price of each item.

4. Delivery conditions

All items are to be supplied as indicated in Article 2 and 3. **DDP to – Cilvegozu/ Reyhanli, Turkey (Incoterms 2010). The delivery will be in coordination and collaboration with the Turkish Red Crescent. Gümrük Beynamesi (Beyanname) will be prepared by the Turkish Red Crescent TRC NOT the Contractor.**

All transport details (Origin, City of Loading, and Routing) must be indicated in the offer.
Cost for transportation must be stated separately.

Partial shipments are not allowed. All shipments must be announced with prior notice in coordination with the Contracting Authority.

5. Delivery schedule

The delivery is expected to begin at latest during the fourth week of November 2018.

The exact delivery schedule will be negotiated with the Contracting Authority after placing of the order.

6. Prices

All quotation prices must be indicated in Euro (EUR) currency only. Quotations provided in other currencies will be automatically excluded from the evaluation and contract awarding process.

Prices must include Value added Tax VAT, Stamp tax, and all applicable taxes (local price). Transport prices must also include all relevant transport taxes.



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Gümrük Beyannamesi (Beyanname) will be prepared by the Turkish Red Crescent TRC NOT the Contractor

7. Inspection, acceptance, and rejection

The Contractor shall provide and maintain an inspection, quality, and process control system acceptable to WHH covering the Goods under the Contract. Records of all inspection work by Contractor shall be kept complete and available to WHH during the performance of the Contract and for twenty-four (24) months after completion, if not otherwise specified in the Contract. Copies of all material certifications and test results will be submitted to WHH upon request.

WHH reserves the right to inspect and test through its representatives all Goods ordered under the Contract at any time and place. The Contractor, without additional charge, shall provide all facilities for inspection and all necessary support to ensure that inspections can be performed in such a manner as not to unduly delay delivery of the Goods.

WHH may reject any Goods supplied under the Contract that do not meet the requirements of the Contract or apply a penalty for Goods not fully conforming to such requirements as per Articles 17 and 18 of the WHH terms and conditions for international of goods and service. Rejection of the Goods shall be made as soon as practicable after delivery of the Goods to their final destination.

Neither any inspection carried out by representatives of WHH nor any acceptance of the Goods or part thereof by WHH nor any omission by WHH to inspect, accept and/or reject the Goods or part thereof shall release Contractor from its responsibility for such Goods that are not in accordance with the requirements of the Contract, including warranties.

8. Ordering Party

Welthungerhilfe Turkey
Binevler Mh. 23. Sk. No.8
Sahinbey / Gaziantep
Turkey

9. Consignee

Welthungerhilfe Turkey
Binevler Mh. 23. Sk. No.8
Sahinbey / Gaziantep
Turkey

10. Documents

The following documents must be submitted before tender closing:

- Written quotation on letter headed paper (duly stamped and signed on a PDF format)
- Copy of VAT and registration certificates (PDF format)
- Company profile (PDF format)
- Reference list (PDF format)
- Pre-qualification of suppliers (please refer to the Annex I of this document)

11. Payment and supporting documents

(1) Payment of submitted invoices by WHH does not imply acceptance of Goods or Services or any related work under the Contract. Unless otherwise specified in the Contract, the following provisions will apply concerning payment and supporting documents.



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(2) WHH shall generally make payment through banking channels to Contractor within 30 days upon receipt of the following documents and any other documents/reports that may be specified in the Contract, to be sent directly to Welthungerhilfe Turkey, Binevler Mh. 23. Sk. No.8, Sahinbey / Gaziantep

- (a) remaining negotiable & non-negotiable copies of the bill of lading or airwaybill;
- (b) commercial invoice with valid banking instructions;
- (c) copy of the consular or legalised invoice, if required by the Contract;
- (d) copy of the certificate of origin;
- (e) copy of the packing list;
- (f) Copy of the Certificate of Insurance, if Contractor has been requested to provide insurance.

(3) In case of installation of Goods by the Contractor the payment terms will negotiated case by case.

(4) WHH will make payment to the bank account indicated by Contractor in its invoice, providing that the bank account is in the name of Contractor and located in its country of residence. Any request for payment to a bank account other than that of Contractor or to a bank other than one located in Contractor's country of residence must be specified and justified by Contractor at the time of making its offer.

(5) WHH may withhold payment, in whole or in part, without liability and without prejudice to any other of its rights or remedies under the Contract, should Contractor fail to provide the documents required by this Article 26 of the Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services or as otherwise specified in the Contract or in the event that Contractor fails to perform or comply with its obligations under the Contract, including without limitation the warranties for the Goods set forth in Article 10 of the said terms and conditions.

12. Penalties, penalty for delay, nonconforming goods or services, shortfalls

(1) The Contractor shall be liable according to statutory legal provisions, especially for its own negligent breach of duty and negligent breach of duty by its legal representatives or vicarious agents.

(2) Contractor recognizes that the Contract concerns the delivery of Goods and/or provision of Services where "time is of the essence" and that failure to deliver the Goods and/or provide the Services by the scheduled date(s) or in accordance with the quantities and/or quality specified in the Contract may cause irreparable harm to WHH.

(3) Therefore, if the Contractor culpably defaults in remedying a defect or making a delivery – fully and timely -, WHH shall have the right to request lump-sum damages due to default for the defective resp. Late delivery without further proof of damage, of 0.2 % of the net remuneration agreed for the defective resp. Late delivery and/or service for each period of default of 1 working day (Monday to Saturday) but at most 5 % of the agreed net remuneration for the defective resp. Late delivery and/or service. The Contractor shall, however, have the opportunity to prove to WHH that WHH has incurred no damage or materially lesser damage.

(4) The remedy in Article 18 of the said regulation is without prejudice to any other right or remedy that may be available to WHH, including cancellation, for Contractor's non-performance or breach of any term or condition of the Contract. The above lump-sum damages shall however be set off in full against any further damage claim.

14. Selection Criteria

Welthungerhilfe will prioritize the quotations as follows:

- **Tenderers not providing the requested quotation included of prices as indicated in the paragraph 6 (Prices) of this document duly signed and stamped with the other**

documentation as listed in the article “10. Documents” as requested will be by automatism excluded from this competition.

The following ranking criteria's will be considered for the contract granting:

- 20% delivery delay/ schedule
- 80% price
- **The evaluation of the quality of the ordered flour will be conditioned with the performance of a positive resulted laboratory, quantity and quality preloading independent inspection (please refer to the article 7 of this document for further precisions).**

The assigned points per listed criteria will be calculated in reference to the obtained proportion from the best offers criteria's results in comparison to the offered value per criteria multiplied by 10 in order to obtain a grading scale per criteria in between 1 to 10 points per ranking criteria.

15. Performance bond and bank guaranty

If a performance bond or bank guarantee is specifically required by the terms of the Contract, then such bond or guarantee, in the amount specified in the Contract, shall be issued by Contractor through a primary bank of Contractor's choice which must be a first-class international accepted bank that must cooperate with Commerzbank (www.commerzbank.com) in Germany. The bond or guarantee will be issued on forms either furnished by or acceptable to WHH. Failure to deliver an acceptable bond or guarantee within two weeks from the date of Contractor's acceptance of the Purchase Order, unless otherwise specified in the Contract, shall be deemed a "default" by Contractor and the provisions of Article 17 of the Welthungerhilfe terms and conditions for international procurement of goods and services will apply.

16. Terms and Conditions of Contract / Purchase Order

The granted contract/purchase order for the procurement of the stipulated goods is supposed to involve the application of the **“Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services.”**

For more information, the said document can be found at the following web link:

<https://www.welthungerhilfe.org/news/publications/detail/terms-and-conditions-for-international-procurement-of-goods-and-services/>

17. Offer Conditions

Quotations should be valid for at least three (3) months.

Quotations must specify all details according to the tender text. Suppliers who do not receive a written feedback three week after the deadline for the bid submission will have to consider their bid being unsuccessful.

Application must be performed online through the following web tendering portal not **later than the 12th of November 2018, 10:00am CET time** that is accessible through the following thread:

<https://eu.eu-supply.com/ctm/supplier/publictenders>

The last day for clarifications and questions related to required goods using the same portal is not later than the 7th of November, 15:00 PM CET time.

The related EU-Supply RFT id reference of the tender invitation is 196110 , and the tender reference is SYR1065-TND-001.



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Might you be a new applicant, to be able to use the EU supply web portal and to submit your application through it, you will have to register as new supplier through the following web thread: <https://eu.eu-supply.com/ctm/Company/CompanyRegistration/RegisterCompany>.

In general, all the inquiries about the concerned competition can be submitted through the EU Supply platform directly, but in case of having any additional questions, please contact us on the following email address: procurement.turkey@welthungerhilfe.de
(with mention: tender SYR-1065-TND-001)

This tender invitation is valid without signatures!

Annex 1

Welthungerhilfe Supplier Qualification Form

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1. We want some information about your company

Company Name	
Legal Form	
Founded (Year)	
Established in (Country)	
Bank Details (Account Holder, Bank Name, IBAN, BIC, Swift, Currency)	
VAT-Registration Number	
Physical Address	
Name of Chief Executive Officer (CEO)	
Place and Date of Birth of CEO	
Name of Owner	
Place and Date of Birth of Owner (if individual)	
Website	
Sales & Marketing Contact	
Range of Services provided by the Company (Company Portfolio)	
For internal use of WHH only	

Welthungerhilfe Supplier Qualification Form

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2. Policy Statement of Welthungerhilfe

a. Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for businesses that are committed to aligning their operations and strategies with [ten universally accepted principles](#) in the areas of [human rights](#), [labour](#), [environment](#) and [anti-corruption](#).

Human Rights

- [Principle 1](#): Businesses should support and respect the protection of internationally proclaimed human rights; and
- [Principle 2](#): make sure that they are not complicit in human rights abuses.

Labour

- [Principle 3](#): Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- [Principle 4](#): the elimination of all forms of forced and compulsory labour;
- [Principle 5](#): the effective abolition of child labour; and
- [Principle 6](#): the elimination of discrimination in respect of employment and occupation.

Environment

- [Principle 7](#): Businesses should support a precautionary approach to environmental challenges;
- [Principle 8](#): undertake initiatives to promote greater environmental responsibility; and
- [Principle 9](#): encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

- [Principle 10](#): Businesses should work against corruption in all its forms, including extortion and bribery.

The Global Compact is global and local; private and public; voluntary yet accountable.

Further information is available on this website in different languages :

<https://www.unglobalcompact.org>

b. Welthungerhilfe (WHH) renounces all forms of terrorism and money laundering

Welthungerhilfe renounces all forms of terrorism and will never knowingly support, tolerate or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001) and S/RES1373(2001) and the European Union, Welthungerhilfe is firmly committed to the international fight against terrorism and in particular against the financing of terrorism. It is the policy of Welthungerhilfe to seek to ensure that none of its and its donor funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism or money laundering. Therefore, Welthungerhilfe will match their suppliers and Service providers against the Sanctions lists on a regular basis. By submitting an offer, suppliers and service providers agree to this.



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Welthungerhilfe Supplier Qualification Form

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3. Supplier Declaration

We, _____ (name of company) hereby declare that

- a) we are not in bankruptcy proceedings, judicial insolvency proceedings or in liquidation, that we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions,
- b) we have not received a sanction by legally binding judgment for reasons which bring into doubt our professional reliability,
- c) we comply with our duty to pay social insurance contributions, taxes or other levies in accordance with the legal provisions of the state in which we have our office, the state of the consignee, or the state where the contract is performed. We assure that we will comply with the legislation applicable and common standards in terms of wages, social legislation and occupational safety and health.
- d) we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of the International Humanitarian Aid Community,
- e) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from the International Humanitarian Aid Community,
- f) we are providing you with all the information required in connection with participation in a tender,
- g) in respect of contracts which are ultimately paid for out of European Community funds, no one has accused us of breach of contract due to gross violation of our contractual obligations,
- h) we have not been excluded as a contract partner by the European Community due to ethical issues,
- i) we assure the European Commission, the European Anti-Corruption Bureau and the auditors of the European Community reasonable access on demand to our business and accounting documents for the purpose of checks and audits,
- j) we respect basic social rights and condemn child labor,
- k) we are informed that Welthungerhilfe will conduct a check to ensure that partners/suppliers do not appear on official sanctions lists of UN and the European Union.

Date, Company Name, Signature of Owner of CEO, Name in Block letters, Stamp